

Member guide

English · Feature version 0.6.1 · 28.10.2026

01 Account and sign-in

Share tools and offer unwanted items within your community. The interface is currently in German; the quoted button names match that interface. This guide covers version 0.6.0.

<https://werkzeugboerse.app>

Become a member

Visitors may browse the tool catalogue. Select “Mitglied werden” and register with your name, username, email address and password. Open the email confirmation link, then wait for an administrator to approve your membership. Approval is required to request tools, list your own tools or use the noticeboard.

Your area and profile

The menu shows your sign-in status and profile picture. “Mein Bereich” contains your tools, items you have lent and your own loans, plus your personal theme. Use “Mein Profil & Konto” to edit your details and circular profile photo. A default image appears until you upload a photo. A replacement email address must be confirmed before it takes effect.

Passwords and passkeys

Use “Einblenden” to check a password while entering it. “Passwort vergessen?” sends a reset link to your confirmed address. In “Passkeys · Face ID & Touch ID”, enter your current password to enrol a passkey using a supported browser such as Safari or Firefox at the main website address shown above. Your device confirms sign-in with Face ID, Touch ID or its PIN. Cross-device QR pairing may fail in the embedded ChatGPT browser.

Authenticator and recovery

“Zwei-Faktor-Anmeldung · Authenticator” is optional. Start with your password, scan the QR code in a TOTP app or enter the setup key manually, then confirm with a current six-digit code. Keep the ten recovery codes, displayed only once, safely apart from your phone. Password sign-in then also requires an app code or a one-use recovery code. Passkeys remain an alternative. Resetting the password does not disable the authenticator. Disabling it or generating new recovery codes requires your password and a valid second code.

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02 Tools and personal-use blocks

Find a tool

Search “Werkzeugbestand” by name, brand, description or accessories. Filter by category, condition and availability, or sort by name. “Verfügbar” excludes tools blocked for personal use today. Always check the availability calendar for future dates. Visitors cannot see private tool locations or serial numbers.

List your own tool

“Werkzeug hinzufügen” lets you enter a name, make, model, description, location, condition, category, accessories and known defects. Add a useful photo. Ownership is fixed to your signed-in membership and cannot be selected, including when an administrator creates a new listing. Only offer tools you are entitled to lend. Edit existing tools from “Mein Bereich” or their detail page.

Block dates for your own use

On your tool page, choose “Eigenbedarf sperren”. Enter the first and last blocked dates; both are included. An optional note is private to the owner. Others see occupied days in the calendar. Blocks are checked for requests, proposals, confirmations and checkout. They cannot override confirmed bookings or overlapping active loans.

Change a block

Remove a block in the personal-use overview and create a replacement if needed. Pending requests do not reserve dates, so a newly added block may prevent a pending proposal from being confirmed. Contact the requesting member if this happens. Existing confirmed arrangements must be resolved together first. Private block notes never appear in the public calendar or catalogue.

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03 Borrowing, handover and return

1. Request dates

Open another member's tool and its calendar. A free future day can be selected as the start date. Set the return date, add a message and choose "Ausleihe anfragen". This request does not reserve the dates. A direct checkout records a real handover, not a future reservation.

2. Agree the terms

The owner sees the request in "Anfragen & Ausleihen" and proposes terms. If fees are enabled, the owner can offer the loan free of charge or set an individual flat fee. Review and accept the proposal. Only then are the dates firmly reserved. The app checks overlaps and personal-use blocks again. Important booking steps send an email to the other affected participant.

3. Both parties confirm handover

At the actual handover, check condition, operation, accessories and known defects together. After checkout, the protocol opens: the lender records the condition and accessories actually handed over, may add a photo and confirms their observations. The borrower opens the same loan from "Mein Bereich" or "Anfragen & Ausleihen" and personally accepts that version or reports a discrepancy. Only the participants and administrators may view protocol photos.

4. Return and clarification

At return, the lender records condition, accessories and comments again, optionally with a photo. The borrower confirms personally. If observations differ, "Klärung offen" remains: discuss the issue. The lender creates a new version with a reason for the change; it needs a new confirmation. Earlier versions and replies remain visible. The loan closes only after return is confirmed and no handover issue remains open. New bookings are blocked while clarification or return confirmation is pending. Remind each other to open pending protocols. Legacy loans are labelled; the owner may enable two-party return without retrospectively confirming the original handover.

Fees are not online payments

The fee feature may be disabled centrally; new bookings are then free. A listed fee or agreed flat amount is not proof of payment. This version has no integrated payment, automatic payout, deposit or insurance. Arrange any payment directly with the lender.

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04 Noticeboard and help

Community listings

Only approved members may view “Schwarzes Brett”, its listings and listing photos. “Anzeige aufgeben” creates an advert with a title, description, condition, known defects, contact details and an optional photo. Choose a gift (“Zu verschenken”), fixed price (“Festpreis”) or negotiable price (“Verhandlungsbasis”). The contact details you enter are visible to other approved members.

Manage your adverts

“Meine Anzeigen” lists your own adverts. Edit the text or photo and set the status to active (“Aktiv”), sold/given away (“Verkauft / vergeben”) or withdrawn (“Zurückgezogen”). Withdrawn listings are hidden from other members. Administrators can edit or withdraw adverts. A sold status does not confirm receipt of money. Agree handover and payment directly; the app provides no shopping basket or buyer protection.

Email and support

Emails support registration, address changes, password resets and important booking events. Check your spam folder if a message is missing. A booking may remain saved even if its email could not be delivered: check its status before submitting another request. Contact an administrator about approval or your account, and the owner first about a loan.

Account, maintenance and updates

You can delete your account from your profile when your own tools and ongoing transactions allow it. The master administrator account is protected against deletion. During maintenance, the website displays a notice; wait until access is restored. “Neuigkeiten & Updates” lists changes by date and version. This member guide deliberately excludes technical operator instructions.

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05 Download the protocol as PDF

Download the protocol as PDF

On the handover and return page, use “Protokoll als PDF herunterladen” to download the current record with all revisions, replies and photos. Only the participants and administrators have access. Pending confirmations and disputes remain open; downloading does not confirm any observations.